

PROGRESS REPORT

Transit Development Plan Lincoln, Nebraska

Start Date: Kick-off Meeting April 5, 2006

Current Date: September 21, 2006

Duration to Date: 5 1/2 months

Scheduled Duration to These Milestones: Approximately 5 1/2 months for Tasks 1 – 5. Task 6 regarding organizational and funding options was shifted back from its original schedule and will begin in September. This was done to use the data gathered for the COA more effectively in directing the work. The project is on schedule.

Phase 1 Project Initiation: Completed April, 2006

Phase 2 Public Outreach and Meetings: On-going, Phase I completed June 2006 and contained in TM # 4.

2.A Conduct Advisory Committee Meetings – The September meeting is the 3rd of a planned 6 meetings with the Advisory Committee.

2.B Conduct Stakeholder Interviews – Completed

2.C Hold Public Meetings – Completed

2.D Conduct Drop-In Sessions – Completed

2.E Bi-Weekly Project Meetings – On-going

2.F Provide Materials for Website – All reports are being provided in PDF format for inclusion on the City website.

2.G Driver Meetings – Completed

2.H Formal Presentations and Briefings – On-going

2.I Person Trips – The consulting team has been on site four times to this point.

Phase 3 Comprehensive Operations Analysis

3.A Data Collection and Construction of Data Bases – The comprehensive data base prior to this update included the work in TM # 1 and TM #2 documenting Service Area Characteristics and the Transit Service Review; and the Peer and Trend Report (TM #3). All other required data are contained in TM # 6, being reported upon today, which includes analyses of the APC data and construction of the on/off counts, ridership by time of day, etc. Other items identified in the contract work plan and in TM #6 include analyses of the data against performance measures and identification of strengths and weaknesses in the system and on a route basis.

3.A Additional Work -- Working in concert with local staff, the team has developed an additional TM #5, which is a summary of a passenger survey developed by the consultant and administered by the client. This memo is being released this week and adds to the team's understanding of the customers and their issues.

3.B Draft Technical Memorandum – The initial reports, TM#1 and TM#2 were

submitted in June 2006. TM #5 and TM #6 are being submitted in September and with TM #6 the subject of these meetings.

3.C Person Trips – The consulting team has been in Lincoln twice for these efforts, including today, visits which were combined with the outreach visits.

Phase 4 Develop Service Standards and Policies

4.A Define Set of Performance Indicators and Service Standards – A preliminary set of indicators and standards is being submitted in TM # 6 for review and comment. They were also applied for the performance evaluation which is the major portion of the report.

Products – The preliminary set of standards and indicators is incorporated in TM # 6 and will be adjusted as required based upon comments received. Any changes resulting in the analyses will be similarly adjusted.

Phase 5 Develop Transit Service Alternatives

5.A Congruency Analysis and Service Adequacy – These analyses are completed and are incorporated in TM #6

Products – TM # 6 is the product of this task.

5.B Needs and Opportunities Analysis – This effort is on-going. To date, the consultant has prepared detailed analyses of the system as a whole as well as individual route profiles, and has developed initial findings of the needs and opportunities of the system. The findings in TM #6 will be further refined and detailed in a subsequent memo, and will serve as the basis for the development of alternatives.

Product – TM #6 contains the initial findings of the needs and opportunities analysis and will be supplemented with an additional memo with more specific details concerning these issues. These two memos will serve as the basis for the development of alternatives.

5.C Define Operations and Service Alternatives – To be undertaken

5.D Analysis of Alternatives – To be undertaken

5.E. Person Trips – To be undertaken

Task 6 Develop StarTran Organizational and Funding Options

This task will begin at the end of September.

Task 7 Draft and Final Report

All memoranda are being developed to be chapters in the Draft and Final Report.